



# COURSE ANNOUNCEMENT

## \* ADVANCED TRAINING \*

Your agency's personnel are invited to attend:

Subject: **CMS Vehicle Operations Instructor**  
 (Driving Instructor)  
 CWL 0144 FDLE 800

Instructor: John Gifford / George Parsons

Date(s): October 26<sup>th</sup> – 29<sup>th</sup>, 2009

Location: SJRCC – St. Augustine Campus – J114  
 2990 College Dr.  
 St. Augustine, FL

Time(s): **7:30 AM – 6:30 PM** (Mon, Tue, Thu) **1PM – Midnight** (Wed)

Cost: None for Florida Certified Criminal Justice Officers

**DRESS CODE:** *Appropriate attire for driving and working on the driving track.*

**Please complete the pre-registration form at the bottom of this announcement and submit by facsimile or mail to:**

Tina Guillotte, Program Assistant  
 Criminal Justice Center - SJRCC  
 2990 College Drive St. Augustine, FL 32084  
 (904) 808-7491 FAX (904) 808-7424

**Deadline for pre-registration: October 19<sup>th</sup>, 2009**

- Class is limited to 12 participants.
- This class qualifies for mandatory retraining.
- To complete the course you must pass the practical exercises.
- A written examination will be given at the end of the course.
- A certificate of attendance will be issued following successful completion of the course.

**Please print the following information:**

Agency: \_\_\_\_\_ Agency Phone # \_\_\_\_\_  
 Agency FAX# \_\_\_\_\_

Officer's Name: \_\_\_\_\_ SSN \_\_\_\_\_-\_\_\_\_-\_\_\_\_  
 Officer's Email Address: \_\_\_\_\_

Officer's Name: \_\_\_\_\_ SSN \_\_\_\_\_-\_\_\_\_-\_\_\_\_  
 Officer's Email Address: \_\_\_\_\_

Authorization Signature: \_\_\_\_\_

Printed Authorization Name: \_\_\_\_\_

**Department Approved for:**  
 Salary Incentive: \_\_\_\_\_ Mandatory Retraining: \_\_\_\_\_ Other Training: \_\_\_\_\_

Authorizing Person's Email: \_\_\_\_\_