



**Admission Basis:**

**HIGH SCHOOL:** H  I graduated (or will graduate this year) from high school or home schooling with a **standard** high school diploma.  
Or G  I earned a state high school equivalency diploma (state-issued GED or AED).

**HIGH SCHOOL INFORMATION:**

Degree-seeking students must provide an official copy of the high school transcript, a notarized home school affidavit, or an official GED/AED transcript by the deadline date listed in the college catalog. Students will be not be eligible for financial aid (except Veteran's Benefits) until all documents have been received.

High school last attended: \_\_\_\_\_  
Name of High School City State or Country Graduation Date

**OR**

Attended home schooling: \_\_\_\_\_  
City State or Country Graduation Date

**OR**

The state which issued my GED or AED diploma: Florida: Issued on (date): \_\_\_\_\_  
Other: \_\_\_\_\_ State Issued on (date): \_\_\_\_\_

**COLLEGE:**  I have not attended any other regionally accredited college or university.  
**Or**  The last college I attended was in the state of Florida.  
**Or**  The last college I attended was in another state.

**COLLEGE INFORMATION:**

**Students who have enrolled in any regionally accredited college or university must complete this section, even if they are non-degree seeking with St. Johns River Community College. Degree-seeking students must provide official copies of academic transcripts and course descriptions from all previous colleges attended. No evaluation of transfer credits will be done until these have been received, the student is clear with Admissions, and the student is currently enrolled at SJRCC. Student will be ineligible for Financial Aid (except Veteran's Benefits) until all documents have been received.**

Name of all colleges attended	State	Attended From (Year)	To (Year)	Degree Earned (Yes or No)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Name(s) on above records if different from your present name. \_\_\_\_\_

**ALL TRANSFER STUDENTS**  I am not on academic/disciplinary suspension and am eligible to reenroll at the last institution attended.  
**MUST CHECK ONE:** **OR**  I am on academic/disciplinary suspension from the last institution attended.

**NOTE: A student on suspension may be eligible for admission and registration only after approval of submitted petition.**

**ASSISTANCE FOR DISABLED PERSONS:** If you require special services due to a disability, you may notify the counseling office on the campus nearest you. This voluntary self-identification allows SJRCC to prepare appropriate support services to facilitate your learning. This information is confidential and does not affect your admission to the college.

**ALL APPLICANTS MUST SIGN BELOW**

I certify that the information given in this application is complete and accurate, and I understand that to make false or fraudulent statements within this application or residence affidavit may result in disciplinary action, denial of admission, and invalidation of credits or degrees earned. If admitted, I hereby agree to abide by the policies of the Board of Trustees and the rules and regulations of the college. Should any of the information I have given change prior to my entry, I will immediately notify the admissions office.

I certify that as a condition of my admission, I will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during enrollment at St. Johns River Community College. I agree to the release of any transcripts or test scores to this institution, including but not limited to any SAT, Achievement Test, and ACT score reports that this institution may request from other institutions, the College Board, or ACT. I hereby authorize SJRCC to transfer my student records from any Florida school or college previously attended that can transmit records electronically to SJRCC. I further agree to allow my academic records to be transferred electronically to any educational institution of my choice.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

## INFORMATION FOR RESIDENCE CLASSIFICATION

A Florida "resident for tuition purposes" is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residence in Florida for at least twelve months. Residence in Florida must be a bonafide domiciliary rather than for the purpose of maintaining a residence incident to enrollment at an institution of higher education. Other persons not meeting the twelve-month legal residence requirement may be classified as Florida residents for tuition purposes only if they fall within one of the limited special categories authorized by the Florida Legislature, Board of Regents, and the State Board of Community Colleges. **All other persons are ineligible for classification as a Florida "resident for tuition purposes."**

To qualify as a Florida resident for tuition purposes, you must be a U.S. citizen, permanent resident alien, or a legal alien granted indefinite stay by the Immigration and Naturalization Service. Living in or attending school in Florida will not, in itself, establish legal residence. Students who depend on out-of-state parents for support are presumed to be legal residents of the same state as their parents. Residence in Florida must be for the purpose of establishing a permanent home and not merely incident to enrollment at an institution of higher education. Documents supporting the establishment of legal residence must be dated, issued, or filed 12 months before the first day of classes of the term for which a Florida resident classification is sought. A copy of your most recent tax return or other documentation may be requested to establish dependence/independence.

- DEFINITIONS:            A) DEPENDENT:            A person for whom 51% or more of his/her true cost of living is provided by another as defined in Section 1009.21 Florida Statute.  
                                   B) INDEPENDENT:        A person who provides more than 51% of his/her own support.

### FLORIDA RESIDENTS

**Check one statement in (A), then complete (B)**

(IF YOU DO NOT QUALIFY, COMPLETE THE NON-FLORIDA RESIDENT SECTION (C) BELOW)

**Office Use Only:**

All Florida Independent

All Florida Dependent

**A.**

- 1. I am an **independent person** and have maintained legal residence in Florida for at least 12 months.
- 2. I am a **dependent person** and my parent or legal guardian has maintained legal residence in Florida for at least 12 months.
- 3. I am a **dependent person** who has resided for five years with an adult relative other than my parent or legal guardian and my relative has maintained legal residence in Florida for at least 12 months.
- 4. A Florida public **college/university declared me a resident** for tuition purposes. Name of institution: \_\_\_\_\_
- 5. I am **married to a person** who has maintained legal residence in Florida for at least 12 months. I have established legal residence and intend to make Florida my permanent home (copy of marriage certificate required).
- 6. I was **previously enrolled at a Florida State institution** and classified as a Florida resident for tuition purposes. I abandoned my Florida domicile less than 12 months ago, and I am now re-establishing Florida legal residence.
- 7. According to the United States Bureau of Citizenship and Immigration Services, I am a **permanent resident alien or other legal alien** granted indefinite stay. I have maintained domicile in Florida for at least 12 months (BCIS documentation required).
- 8. I am a **member of the armed services** of the United States and I am stationed in Florida on active military duty pursuant to military orders, or whose home of record is Florida (or I am the member's spouse or dependent child)(copy of military orders (DD2058) or military document showing home of record required).
- 9. I am a full-time instructional or administrative **employee employed by a Florida public school, community college, or institution** of higher education (or I am the employee's spouse or dependent child)(copy of employment verification required).
- 10. I am part of the **Latin American/Caribbean scholarship program** (copy of scholarship papers required).
- 11. I am a qualified beneficiary under the terms of the Florida Pre-Paid Post-secondary Expense Program (S.1009.988(2) (copy of card required)).
- 12. I am **living on the Isthmus of Panama** and have completed 12 consecutive months of college work at the F.S.U. Panama Canal Branch (or I am the **student's spouse or dependent child**).
- 13. I am a full-time **employee of a state agency** or political subdivision of the state whose student fees are paid by the state agency or political subdivision for the purpose of job-related law enforcement or corrections training.

**ATTACH COPIES OF DOCUMENTATION INDICATED ABOVE** - Additional documentation (e.g., copies of voter's registration, driver's license, tax returns, deeds, etc.) may be required by the College in some cases. **ALL DOCUMENTATION IS SUBJECT TO VERIFICATION.** Someone other than the student (e.g., parent) should complete this affidavit if the student is dependent or seeks to be classified as a Florida resident by virtue of relationship. Otherwise, the student should complete this affidavit.

**B. PLEASE PRINT:**

1. Name of Student: \_\_\_\_\_ 2. Student SSN: \_\_\_\_\_

The **CLAIMANT** is the person who is claiming Florida residency, e.g., the student (if independent), the parent, spouse, or legal guardian. **All of the questions below pertain to the claimant.**

3. Name of Claimant: \_\_\_\_\_ 4. Relationship of Claimant to Student: \_\_\_\_\_

5. Permanent Legal Street Address of Claimant: \_\_\_\_\_

6. Date Claimant Began Establishing Legal Florida Residence and Domicile: \_\_\_\_\_

7. Claimant's Voter Registration: State: \_\_\_\_\_ County: \_\_\_\_\_ Number: \_\_\_\_\_ Original Issue Date: \_\_\_\_\_

8. Claimant's Driver's License: State: \_\_\_\_\_ Number: \_\_\_\_\_ Original Issue Date: \_\_\_\_\_

9. Claimant's Vehicle Registration: State: \_\_\_\_\_ License Tag Number: \_\_\_\_\_ Issue Date: \_\_\_\_\_

10. Non-U.S. Citizen Only: Resident Alien Number: \_\_\_\_\_ Date Card Issued: \_\_\_\_\_  
 (Copy of both sides of card required)

### ADDITIONAL DOCUMENTATION MAY BE REQUESTED BY THE INSTITUTION

I do hereby swear or affirm that the above-named student meets all requirements indicated in the checked category above for classification as a Florida resident for tuition purposes. I understand that a false statement in this affidavit will subject me to penalties for making a false statement pursuant to 837.06, Florida Statutes, and that a false statement in this affidavit may subject the above-named student to the penalties for making a false or fraudulent statement.

Signature in Ink of Person Claiming Florida Residency \_\_\_\_\_ County \_\_\_\_\_ Date \_\_\_\_\_

### NON-FLORIDA RESIDENTS ONLY

**C.**

I understand that I do not qualify as a Florida resident for tuition purposes for the term for which this application is submitted and that if I should qualify for a future term, it will be necessary for me to file the required documentation prior to the beginning of the term in order to be considered for Florida residency classification.

Signature in Ink \_\_\_\_\_ State or Country prior to FL \_\_\_\_\_ Date \_\_\_\_\_

St. Johns River Community College does not discriminate against any employee, prospective employee, student, or student applicant in admission or access to, or treatment or employment in, its programs and activities on the basis of race, creed, color, national origin, marital status, or religion nor does it discriminate against the qualified disabled or on the basis of age or sex, except where age or sex is a bonafide qualification. The College subscribes to and endorses all provisions of the Civil Rights Act of 1964, as amended; Federal Executive Order 11246, as amended; Title VI and Title IX of the Educational Amendments of 1972, as amended; and the Rehabilitation Act of 1973, as amended.

# ADMISSION PROCEDURES

## ALL APPLICANTS

Submit the SJRCC application with a non-refundable, one-time fee of \$30. Applications may be mailed to the Palatka Campus, or submitted in person at any of our three campuses.

## FIRST-TIME, DEGREE & CERTIFICATE SEEKING STUDENTS

1. Have your official final high school transcript sent directly to SJRCC, or submit an official G.E.D. transcript. Transcript request forms are available on all campuses or online at sjrcc.edu.
2. If you have not taken the ACT\* or SAT\* test within the last two years, register to take the College Placement Test (CPT) on any of our three campuses. This test is given free of charge to SJRCC students.
3. Check with the Counseling Center about the availability of an orientation appointment. It is advisable for all new students to attend orientation, if possible.
4. If you cannot attend orientation, schedule an appointment with a counselor. If you need to take the College Placement Test, your counseling appointment should be scheduled for a time that is after your testing date. Counselors must have valid test scores (ACT\*, SAT\*, or CPT) in order to place you in any English or mathematics classes.
5. If you wish to apply for Financial Aid assistance, you should do so immediately. Financial Aid packets are available on all campuses.
6. If you are a U.S. military veteran, contact the campus Financial Aid Office to confirm your veteran status.

**\* If your ACT and/or SAT scores fall below the minimum scores listed below in any category, you must retest with the College Placement test:**

<b>ACT English:</b>	<b>17</b>
<b>ACT Reading:</b>	<b>18</b>
<b>ACT Math:</b>	<b>19</b>

### Old Version

<b>SAT Verbal:</b>	<b>440</b>
<b>SAT Math:</b>	<b>440</b>

### New Version

<b>SAT Critical Reading:</b>	<b>440</b>
<b>SAT Math:</b>	<b>440</b>

## TRANSFER, DEGREE SEEKING & CERTIFICATE SEEKING STUDENTS

1. Have your official final high school transcript sent directly to SJRCC, or submit an official G.E.D. transcript. Transcript request forms are available on all campuses or online at sjrcc.edu.
2. Have your official academic transcripts sent from each institution you previously attended. If you attended an out-of-state college or private Florida college, please request that the institution include course descriptions with the academic transcript. This will facilitate the evaluation of your transfer credits in a timely manner.
3. If you wish to apply for Financial Aid assistance, you should do so immediately. The annual process for applying for federal aid begins each January for the upcoming school year, which begins in August. Financial Aid packets are available on all campuses.
4. If you have not successfully completed college-level English and mathematics at your previous institution(s) attended, you will be required to present acceptable placement test scores. See Step #2 under First-Time Students.

## NON-DEGREE STUDENTS

1. It is recommended that you provide SJRCC with official high school transcripts or official G.E.D. transcript and official academic transcripts from previous colleges attended. If you wish to register for a course with a prerequisite that you have completed elsewhere, the transcript from that institution will be required.
2. Placement testing is required if you wish to take any English or mathematics courses. See Step #2 under First-Time Students.
3. Transient students must provide a transient student approval form from their home institution to register.

### *RETURNING STUDENTS*

*This application form is for new students only. If you are a returning SJRCC student, please fill out the Update Application, available at any of our campuses or online at sjrcc.edu. Thank you!*